

Faculty Advising Institute – A Series



Outcomes:

The Faculty Advising Institute supports development of advising competencies. The three main competencies are:

1. An understanding of basic concepts of advising (conceptual)
2. An ability to relate with students (relational)
3. A strong working knowledge of academic information and campus resources (informational)

Institute Content:

1. Definition of academic advising (conceptual)
2. Overview of developmental and prescriptive advising concepts (conceptual)
3. Boise State University's Advising Philosophy (conceptual)
4. Advisor and student roles (conceptual)
5. Boise State student profile (informational)
6. The advising process (conceptual)
7. FERPA and ethics in advising (informational)
8. Using the Degree Progress Report and Core (informational)
9. University policy and procedure (information)
10. Making effective referrals – campus services (informational/relational)
11. Communication skills (relational)
12. Advising strategies for specific populations (relational)
13. Case study discussions (relational)

Stipend:

Faculty completing all four sessions will receive a \$500 stipend.

Dates:

Wednesday, October 21, 2009 from 1 PM – 5 PM
Friday, October 23, 2009 from 1 PM – 5 PM
Wednesday, October 28, 2009 from 1 PM – 5 PM
Friday, October 30, 2009 from 1 PM – 5 PM

Location: ILC313

Session One – Conceptual/Advising Foundations

Wednesday, October 21, 2009

1 PM – 5 PM

1. Definition of Advising - What is advising at Boise State?
2. University Advising Philosophy, Goals and Outcomes
3. Roles/Responsibilities in Advising – A Shared Relationship
4. Boise State Student Profile and Retention at Boise State
5. The Role of Advising in Retention
6. Advising as Teaching
7. Developmental V. Prescriptive Advising
8. Academic and Career Advising – An Intentional Connection



Session Two – Relational: Advising Today’s Students
Wednesday, October 23, 2009
1 PM – 5 PM

1. Advising Differing Student Populations
 - *Working with Students Experiencing Personal and Academic Difficulty*
 - *Adult Learners/Non-Traditional Students*
 - *Student Athletes*
 - *High Achievers V. Underprepared Students*
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2. Advising in a Multi-Cultural World
 - *ESL/English Language Learners*
 - *Working with International Students*
 - *GLBT Students*
 - *Students with Differing Abilities*
 - *Cultural Influences*
3. Practicing Inclusion

Session Three – Information, Policy, and Procedure (Developing Your Advising Toolbox)
Wednesday, October 28, 2009
1 PM – 5 PM

1. Advising Resource Guide
2. Accessing Campus Resources/Policies
3. Financial Aid
 - *Satisfactory Academic Progress Policy*
 - *SAP Alert*
 - *Facilitating a Financial Aid Appeal*
4. Registrar’s Office
 - *Bronco Web Self Service for Advising*
 - *Academic Advisement Report*
 - *Transfer Issues*
 - *Academic Adjustments*
 - *University Appeals*

Session Four – Focus on Bias, Ethics and Legal Issues in Advising
Friday, October 30, 2009
1 PM – 5 PM

1. Bias – “I don’t have any bias” – what is it?/Recognizing (not eliminating) personal bias
3. Ethical dimensions of advising today's students
2. What you need to know about privacy – FERPA
5. Legal issues in advising